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Guidance Notes for Parental Consents

Registered Academy Company No. 08036151

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Guidance notes for parental consents

Academic testing

Students' academic progress is continuously monitored at Eggar's School. Staff may identify concerns, or assessment results may show that additional support is needed. As a result of this, a qualified specialist teacher may test a student 1:1 to better understand their needs. Where appropriate, the findings would be communicated to parents, relevant staff and exam boards. The testing may also lead to students being entitled to exam concessions, such as extra time or a reader, or selected for target academic intervention. Permission must be sought from a legal parent/guardian for testing to take place.

Biometrics for restaurant usage

The school wishes to use information about your child as part of an automated (i.e. electronically operated) recognition system. This is for the purposes of catering. The information from your child that we wish to use is referred to as 'biometric information'. Under the Protection of Freedoms Act 2012 (sections 26 to 28), we are required to notify each parent of a child and obtain the written consent of at least one parent before being able to use a child's biometric information for an automated system.

Please refer to the biometrics consent document on the school website for full details.

Paracetamol

The school hold a small quantity of paracetamol in school for in the case of emergency use only. If students require regular paracetamol to be administered, this must be provided by the parent/carer in a clearly labelled box which is handed in to reception. Please ensure that your child's tutor is aware of any medical issues which require the regular use of paracetamol.

Permission to leave site - emergency closure

We are aware that sometimes during the winter months, bad weather can, in extreme circumstances, necessitate the closure of the school. This decision is only made when it is absolutely essential.

We are asking parents to indicate whether, in the event of an emergency closure, they give permission for their child to leave school premises unaccompanied by an adult. If you do not consent, please ensure you provide the name(s) of the adult(s) you give authorisation to collect your child.

School Trips - Educational visits and sporting fixtures

The educational visits, and sporting fixtures that the school organise often provide the most memorable experiences for students.

We organise a wide range of educational visits for students and we will give as much notice as possible to parents about upcoming educational visits. There is always a non-negotiable closing date by which all payments need to be made. If you miss the deadline for a payment, we cannot guarantee your child

will be allocated a space. If you are experiencing any financial difficulties in paying for visits, please contact the school organiser at the earliest opportunity.

You will need to indicate your permission for your student to attend ad-hoc offsite learning experiences, educational visits and sporting fixtures.

Use of photos

Eggar's School often takes photographs or video film for use within the school or for publicity purposes. These images may appear in our printed publications, on our website, or be sent to the news media. Student's full names may also be included in any of these publications.

Please note that websites can be viewed throughout the world, not just in the United Kingdom where UK laws apply.

You will need to indicate your permission so that we may use images of your child and publish their name.

WMAT Fair Processing Notice/Privacy Notice for Students/Parents

Please be aware that there are times when student data is exchanged with external partners. Some examples of this are parent bookings, cashless catering and trip organisers. We have Data Sharing Agreements in place with all of these companies.

We are also required to share some of the data we hold with the Education Authority & Department of Education by law.

Please refer to the GDPR section of our website for further information and to view the WMAT Fair Processing Notice/Privacy Notice for Students/Parents.

Youth Support/Careers Advice

Once your child is aged 13 or over, we are required by law to pass on certain information to providers of youth support services in your area. This is the local authority support service for young people aged 13 to 19 in England. We must provide both the child's and parent's name(s) and address, and any further information relevant to the support services' role.

A parent or guardian can object to any information in addition to their child's name, address and date of birth being passed to their Local Authority or provider of youth support services by informing us. This right is transferred to the child once they reach 16 years of age.

