



Eggar's School

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Registered in England & Wales with Number 08036151

Dear Parents/Carers

Emergency School Closure Procedures 2023 - 2024

In the event of an emergency closure being necessary, our first action will be to ensure the safety of all, by enacting our school's emergency closure procedures.

We will alert as many parents/carers as possible to prevent students arriving in school or to ensure that they are quickly and safely removed from the premises. The following is our process:

- Text to parents/carers, via the schoolcomms system.
- Messages on Twitter & Facebook.
- Message on school website.
- Completion of the Hampshire County Council's School Closure e-form, which will automatically update the list of school closures on Hantsweb and notify local radio stations.

If students do arrive at school they will be safely accommodated (assuming the nature of the emergency makes this possible), until parents/carers have been informed and arrangements have been made for your child's return to home or somewhere you have nominated.

In the event of inclement weather, a decision to decide on a school site closure, will be:

- assessment of inclement forecast and whether it is likely to affect the safe operation of the school for the next day.
- on the ground morning inspection/risk assessment of whole school premises – communication will be sent by 06:45.

Should an emergency closure become necessary during the school day, we will alert you using the methods listed above. Please note, bona fide school closure notifications will come from the school directly and will not be sent via your child.

Finally, always assume the school will be open, unless you hear otherwise.

Yours sincerely

Eggar's School

