

**RISK ASSESSMENT FORM
PE DEPT – CHANGING Sept 2020**

Location / Organisation / School	
Eggar's School	
What is the Activity / Task / Procedure	
Extra-Curricular sport This risk assessment is written to work alongside activity specific RA's and general school COVID RA's.	

Who is at Risk	
Students/Staff	

Hazard	
1. Students catching COVID from equipment	
2. Students catching COVID from other students in their bubble	
3. Students catching COVID from students outside of their bubble	
4. Notifying other students if one of the students present at a club has symptoms of COVID	

Control Measures Required	
<p>1. Students use hand sanitiser at the start of a club. All equipment that is used for that club has been cleaned prior to it being used for the club.</p> <p>During the club we will break every 15 minutes for students to wash hands and equipment to be cleaned– staff will take out hand sanitiser with them, and sanitising spray for the equipment</p> <p>After the club has finished all used equipment will be cleaned before being returned to normal circulation, the fitness suite is used as the 'cleaning station'.</p> <p>Staff will restrict the use of equipment within the club so that sharing of equipment is minimised.</p>	
<p>2. NO CHANGING AT SCHOOL – students come to school in PE kit. This reduces the 'bottleneck' of the changing rooms where social distancing cannot be observed if more than 15 students use the changing rooms.</p> <p>Bags will be placed in the sports hall if it is wet weather – otherwise bags will be taken to the location of the club (courts, ATP etc).</p> <p>Students will be reminded of the need to social distance during the club and staff will follow the guidelines from FA, England Netball and England Hockey as to what</p>	

activities / drills can and cannot be done during the club. Staff and students will follow the cleaning procedures described in control measure 1.

If activities move indoors due to rain then only socially distanced skills can be practiced (as per guidance from AfPE)

- All clubs are 'bubble' clubs i.e. Year 7 only or Year 9-11. The meeting point for each club will be separate, ATP for Football, courts for Netball and ATP for Hockey (run on separate nights to football). This should mean that no Year groups are in the same space at the same time

The cleaning regime will need ensure that the netball courts are cleaned at the end of the day prior to netball club happening on Mondays and Thursdays. The ATP is cleaned prior to football / hockey on Mondays, Thursdays and Fridays.

- Staff will use the QR code to ensure there is a central register of who is present at the clubs that SLT can access to consider close contacts of any reported positive cases

With these control measures the risk is:	Circle which of following is most applicable
UNACCEPTABLE	FURTHER CONTROLS REQUIRED
	ADEQUATELY CONTROLLED

Assessor's comments	
Name of Assessor	Chris Michael
Signature of Assessor	<i>Chris Michael</i>
Date of Assessment	22.09.20

Manager's comments	Insert additional information as required
With the new National Lockdown measures for England, coming into force from Thursday 05 November, we will need to follow what the guidance is for after school clubs and review this RA accordingly.	
Name of Manager/Approver	Janice Finnimore
Signature of Manager/Approver	<i>Janice Finnimore</i>
Date of Sighting/Comments	01 Nov 20

Review date	Reviewed by	Reviewer signature	Remarks
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15.03.21	C Michael		<p>QR code now used to register students at clubs (CM 4)</p> <p>Different activities to prioritise indoor sport (CM2)</p> <p>If activities move indoors due to weather only socially distanced skills can be practiced rather than game (CM3)</p>

****It is recommended that review dates are transferred to an appropriate bring-up diary system to ensure timely review****