



Eggar's School

Returning to Eggar's

Years 7 – 11

Important Information for all
Students and Parents
September 2020

Contents:

- Returning to school
- Health, hygiene & safety
- The timetable and school day
- Transition for new Year 7 students
- School day routines
- Equipment for learning
- Student expectations
- Home learning update
- Student assessment and feedback
- Transport
- Catch up funding
- National Tutoring programme
- Other information
 - Face masks
 - Uniform
 - Food
 - School trips
 - Extra-curricular activities
 - Parking on site
- Useful links
- Tutor groups and rooms



Eggar's School

03 September 2020

Dear Parent/Carer

Returning to school

I hope this letter finds you and your family safe and well. Since lockdown on March 23 we have all experienced some very testing times. I know you have had to deal with Home Learning which has brought new challenges. As a school we remained open for students of key workers throughout lockdown and it was great to be able to have Year 10 return, albeit on a part time basis, and the attendance was very good. We also had Years 7, 8 and 9 all return for face to face meetings during July. On August 20 we welcomed Year 11 back in school to collect their GCSE results. As well as results each student collected a 'goody bag' and it was fantastic to see so many smiling faces. In total 198 out of 205 students came into school.

As I am sure you are aware, we receive updates from the DfE on a regular basis and everything is subject to change. However, from Monday September 7 we expect to receive all students, in a group by group approach.

Monday September 7	Year 7
Tuesday September 8	Years 7 & 11
Wednesday September 9	Years 7, 11 & 10
Thursday September 10	Years 7, 11, 10 & 9
Friday September 11	Years 7, 11, 10, 9 & 8

After much debate we have followed DfE guidelines on a staggered start for each year group. Reducing the school day is not what we wish to do but we have erred on the side of caution in the first instance. We cannot extend the school day with a significant number of students using buses to get in to school. However, we intend to scrutinise this plan very carefully in the first few weeks and then review it.

The staggered start will give us the opportunity to get the school up and running in a new Covid-19 friendly way. With safety being of paramount importance, we have implemented all the recommended Health & Safety guideline measures, including our Full School Opening Risk Assessment and Procedure which will be available on the school website in due course, and governors have checked and approved the measures taken. Unfortunately, our lovely school site looks a little different at the moment, and I have included some photos of some of the measures we have taken.



I am really looking forward to getting all our students back in school. It has been a difficult period for everyone. However, I hope you can look back and remember the time you had together as families. I think we can learn so much from this period and improve teaching, learning, working at home and home-school communication.

Overall, I was so proud of the school community during the lockdown. We all worked tremendously well together and I hope we can build on our successes that we had during this time. This can make Eggar's an even better place as we move forward and I hope we can look back and see the positive steps we took from this period.

We are now making plans for everyone to return to school. However, clearly, we have some recovery work to do. The mental health and wellbeing of every one of our students is important to us and we will need to work with students who have not been in school on a regular basis to support a return to good habits and routines. It will be a difficult transition back into full time formal education. To support our Welfare team and to work alongside Miss Tomkinson this year we have appointed Mrs Priddle who will be a great addition to the team.

We are working on plan B in the event of a local increase in the Covid-19 infection rate and need to go into lockdown once again. Upon all students returning we will arrange for everyone, staff and students, to be set up for Microsoft Teams. We think, with the excellent way of working we developed last term already, this would be a good next step if needed. Once again, I thank all parents for the home-school partnerships we developed.

As we return to a full-time education programme, or as near to it as possible, we will need to consider carefully what our young people have missed out on. What gaps will we have? What must we revisit? What anxieties will the students have? The key things I think we must consider in the first instance are:

Relationships: We can't expect all our students to return to school without any concerns, and many of the excellent relationships that teachers had with students may need to be re-established. We need to plan for this to happen, not assume that it will, so we will reach out to greet them and use the relationships we have built to cushion any discomfort about coming back to school. We have always been clear, this is our Unique Selling Point at Eggar's, and we seek first to restore these important relationships of which we have always been proud of and which enables the best teaching and learning to take place.

Curriculum: All our students will feel like they have lost time in learning and we must show them how we are addressing these gaps, consulting with our students to reassure them about those losses and restoring the learning. We are currently formulating plans on how we will identify and address any gaps in the curriculum, and these will be shared with all students and families.

Teaching & learning: In different environments, students will have been learning in different ways. We know, from our face to face meetings in July, that some students thrived during those new working conditions, others found it difficult. It is vital that we make the skills learning in a school environment clear to our students to re-skill them and re-build their confidence as learners. We will provide the guidance and support necessary to ensure that all our students are able to access the learning effectively.

Unfortunately, during the summer holiday, we also experienced a major flood in the Science corridor. A mains water pipe burst over a weekend and caused over £100,000 worth of damage. Our loss

adjusters have agreed to supply us with 4 temporary classrooms while we refurbish S1 – S4, but the classrooms will not be in place for 3-4 weeks which is causing further complication. However, we are looking forward to the refreshed science rooms and a lovely new carpet in the school foyer!

I know we are going to have some difficulties as we deal with many different issues Covid-19 is throwing at us all. Some of the things we are implementing in the first few weeks may need to be changed as we move forward, and as we receive different advice. I am also sure we may make some mistakes and we will constantly review what we are doing. Please continue to contact us if you are concerned by telephone or email enquiries@eggars.hants.sch.uk



Health, hygiene & safety

It is really important that you do not send your child to school if they have coronavirus (Covid-19) symptoms or have tested positive in the last 10 days.

If your child becomes unwell when in school with a new and persistent cough or a high temperature, or has a loss of or change in their normal sense of taste or smell (anosmia), we will contact you to come and collect them immediately and ask you to follow guidance for households with possible or confirmed coronavirus (Covid-19) infection <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>. This sets out that they should self-isolate for at least 10 days and arrange to have a test <https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested> to see if they have coronavirus (Covid-19). Your child will be looked after in a ventilated contained area, whilst they await your arrival at school.

We will continue to manage all other situations where your child may become ill in school, as we have always done, and will contact you if we feel your child needs to go home or to discuss management of their condition, where we feel this is necessary.

The timetable and school day

In order to implement the necessary Covid-19 compliance changes the school timetable will look different this term until further notice. There will be slightly different times for different year groups to start and finish so that we can support social distancing. The timetable and the school day have been based on the best practice provided by the Department of Education in July and updated this week.

<https://unitedlearning.org.uk/portals/0/unitedthinking/Examples%20of%20protective%20measures.pdf?ver=2020-07-03-192023-697>

https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak?utm_source=10%20July%202020%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19

The changes have been based on the controls we have been asked to implement as an impact of Covid-19 and are aimed to:

- Reduce movement;
- Teach groups in one room (as far as is possible);
- Adopt longer lessons;
- Stagger break and lunch times;
- Zone social areas;
- Stagger starts and finishes.

For the first month (at least) the students will have the following experience:

Lesson 1 08.30 - 10.30 (including staggered start)
Lesson 2 10.30 - 12.30
Lesson 3 12.30 - 14.30 (including staggered finish)

On their first day of term w/c 07 September students will be asked to go to a tutor base – see table at the end of this letter. This will be a new tutor base depending on their ‘bubble’ and the list of all tutor groups is at the back of this document. On this first morning the tutor will go through their new school timetable. For all consecutive days students will be in their first lesson (there will not be a tutor time). The first week commencing 07 September will be week B, the second week will be week A and so on.

In line with guidance provided by the Department of Education we are implementing a staggered start and finish to the school day. Students using buses will arrive first up until 08:45. They will leave last at 14:30. The remaining students are expected to follow the schedule below:

Year 7	(08.45 - 08.55)	New gated entrance	(14.20 - 14.30)
Year 11	(08.50 - 09.00)	Main entrances	(14.20 - 14.30)
Year 9	(08.55 - 09.05)	New gated entrance	(14.00 - 14.10)
Year 8	(09.00 - 09.10)	Main entrances	(14.10 - 14.20)
Year 10	(09.05 - 09.15)	New gated entrance	(14.10 - 14.20)

The new gated entrance is situated to the left of the main entrance and there will be staff out on duty to meet, greet and guide you into school. Please see map for clarification:

<https://www.eggars.net/site/data/attachments/P79/Park-Stride-Access-map.210773555.pdf>

Break and lunch times will be staggered across the day as follows:

Year Group	Location	Break time	Lunch time
7	Courts	10:30 – 10:50	12:00 – 12:30
8	Courts	10:10 – 10:30	11:30 – 12:00
9	Field	10:10 – 10:30	13:00 – 13:30
11	Field	10:30 – 10:50	12:30 – 13:00
10	Field	10:50 – 11:10	13:30 – 14:00

Zoning of social spaces will also be used to keep bubbles separated.

Transition for new Year 7 students

We cannot wait to meet you! On Monday 07 September please arrive at your allotted time as set out by Mrs Davey, your Progress Leader, in her last letter - please see link below:

<https://www.eggars.net/site/data/attachments/P129/Year-6-Final-arrangements-.206890396.pdf>

We will accompany each tutor group to their new 'zone' in the Maths building. This will become your 'bubble'. Your tutor will be with you all day and help you to orient yourself and understand how our school will work this Autumn. Remember, there will be a free lunch for Year 7 on the first day as well as a chance to have your thumb print recorded so that you can buy food from our refectory. Throughout the first term you will meet your new teachers, have the opportunity to make new friends and establish yourself as an Eggar's Learner.

School day routines

Year 7 will be based in the Maths block 'zone'. Students will be in tutor group 'bubbles' where their teachers will visit to teach them. In the zone there will be toilets for Year 7 students only.

Year 8 will be based in our Humanities and English 'zone'. Students will be in tutor group 'bubbles' where their teachers will visit to teach them. In the zone there will be toilets for Year 8 only. For boys these are near the Inclusion room entrance and for girls opposite the school gym.

Years 9, 10 & 11 will be taught in their usual groups for English, Maths and Science, and their usual option classes. They will move from class to class. These year groups will each become one 'bubble.' Toilets for Years 9, 10 and 11 will be in the Music, Computer Science and PE blocks. In line with guidance, students will sit in class side by side and facing forward.

Equipment for learning

Students should arrive to school with all the usual equipment for learning, *"For individual and very frequently used equipment, see list below, it is recommended that staff and students have their own items that are not shared and kept in a clearly marked pencil case. Classroom based resources, such as books and games, can be used and shared within the bubble."* (DfE 2020). Where exercise book/paper is required, the school will provide these. One small but vitally important new piece of equipment is personal hand sanitiser. We would ask students to bring their own so that they are able to sanitise frequently in line with Government guidelines.

Equipment required:

- Pens – 2 black, 1 green and 1 red;
- Pencils;
- Ruler;
- Scientific calculator;
- Compass;
- Protractor;
- Eraser;
- Glue stick;
- Highlighters;
- Reading book;
- Pocket hand sanitiser;
- Face mark (optional);
- Named school bag for equipment.

Student expectations

It will be a challenging period as we integrate students back into school full time. We shall try to build on our excellent relationships to help support all the students as we adjust to new routines and ways of working. Our Welfare Support Team will be on hand to help any student who is finding the transition difficult. Our expectations of 'impeccable behaviour for learning' haven't changed; it is imperative that everyone settles back to the job at hand – education. If any families have issues with the return to school, please contact us at enquiries@eggars.hants.sch.uk

Home learning update

We are incredibly proud of how our students adapted so quickly to a new way of learning from home over lockdown. We all developed many new skills learning from home and we must try to build on the excellent Home Learning culture we have established, continuing to enhance and embed the new routines and learning approaches we acquired.

Over lockdown students were issued work for each subject using Show My Homework (SMH) every Monday, with the deadline set for the following Friday. Teachers checked what they could remotely and recorded this, often with a comment, in SMH. Students could contact their teachers for help and support in a variety of ways, either using the enquiries email address, subject specific help desks or comments in SMH. As part of our phase 2 home learning strategy, teachers produced weekly OnDemand video lessons and received electronically submitted work using SMH. Each week, tutors monitored students home learning submissions and contacted families to offer support if needed. EggCast and tutor/progress/house leader assemblies and competitions were shared each week using SMH, showcasing excellent work and celebrating the successes of our students. Over the summer, students were issued with a range of optional home learning tasks to complete. Teachers checked what they could and recorded in SMH.

We will continue to develop a blended curriculum, seeking to merge in-school and home learning more seamlessly using technology. This will be an ongoing process, building on the excellent work we did as a community last term learning from home.

SMH will continue to be our primary communication tool for home/blended learning tasks. We encourage students to ensure they have the SMH app downloaded and ready to use. We also encourage all parents to ensure they have access to their SMH parent accounts. If you do not have a parent SMH account, please contact enquiries@eggars.hants.sch.uk. In addition to supporting home learning, SMH also allows students and parents to view their timetable. Please remember, w/c 07 September is week B and the subjects taught will be those in periods 2, 4 and 5. W/c 14 September is week A and the subjects taught will be those in periods, 1, 3 and 5.

A key focus for students and staff will be setting up and learning how to use Microsoft Teams. We successfully trialled the use of MS Teams for live tutoring with Year 8 at the end of last term and are excited about its potential impact on blended learning post lockdown. Not only will MS Teams be used as part of our ongoing blended curriculum developments but, in the event of any future lockdown, the system will provide an additional platform for teachers and students to utilise alongside SMH.

During the first week back, no home learning tasks will be issued for students whilst they acclimatise to new school routines. We are aiming for our new home learning processes to begin w/c 14 September and will update you with more details soon.

Student assessment and feedback

Following lockdown, teachers will continue to build on the learning which has taken place over the last 6 months. In the first instance, during longer lessons, teachers will be using verbal feedback to provide instant advice on the improvements of work. We will continue to work on assessment practices established by each department and will be exploring options around parents' evenings and reporting during the term. We will update you with more details soon.

Transport

In line with guidance and, where possible, please encourage your child to walk or cycle to school.

No child displaying symptoms of Covid-19 should travel on the home to school transport.

On buses, coaches and minibuses, students are expected to sit in year groups. Transport operators will provide signage to indicate where different year groups should sit.

Operators are being asked to provide hand sanitiser for student use. In addition to this, students can use their own hand sanitiser. Students will be required to use hand sanitiser before boarding and disembarking the vehicles.

Your child will be required to wear a face covering when on school transport. – please click on the link below: <https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>.

Students should sanitise their hands before they put their face covering on and again before they remove it. On arrival at school there will be covered bins available, for your child to dispose of single-use face coverings. Your child should keep reusable face coverings in a plastic bag on their person, when not in use. Your child should also carry tissues when on home to school transport.

We have been asked by Hampshire County Council to share the following guidance on school transport which you may find useful:

<https://www.hants.gov.uk/educationandlearning/schooltransport/return-to-school>.

Catch up funding

To assist schools in the recovery of students learning, the government will provide 'catch up' funding. To accompany this the Education Endowment Foundation provided some useful guidelines as to which approaches best suit the recovery of learning. I thought you would like to see the document and the link can be found here:

<https://www.gov.uk/guidance/coronavirus-covid-19-catch-up-premium#funding-allocation>.

National Tutoring programme

The National Tutoring programme is a government-funded, sector led initiative to support schools to address the impact of Covid-19 school closure on students' learning. From the 2020 – 2021 school year the National Tutoring programme will make high quality tuition available to state maintained primary and secondary schools providing additional support to help students who have missed out the most as a result of school closures. We will update you with more details soon.

Other information

Face masks: DfE guidance was updated on Friday 28 August 2020. In schools in areas of high transmission rates, students and staff must wear face masks in corridors and communal areas where social distancing cannot be maintained. However, in our community this is currently not the case. Therefore, both Eggar's and Amery Hill school have decided to make face masks 'advisable' but not compulsory in corridors and communal areas. Students and families can make their own decision on whether to wear a face mask or not. However, this will be kept under continuous review. <https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>.

Uniform: In line with guidance we will expect all students to be in full school uniform as normal. This half term your child does not need to wear a school jumper if they do not wish to. We have experienced some supply issues with our skirt, tie and blazer from Skoolkit, therefore allowances will, of course, be made. Please contact the school office if you have any issues regarding uniform. On days when your child has a PE lesson they should wear PE kit all day as specified by Eggar's School uniform kit list.

Food: Our Refectory will be operating and serving food at lunchtimes only, so your child will need to bring a snack and a drink, if required, for first break. Regrettably, our Breakfast Club and our individual serving outlets will not be operational, until further notice, due to Health & Safety. Breaks and lunches will be at staggered times for different year groups in the first instance. Students in receipt of Free School Meals will receive their food during lunchtime.

School trips: We will not be running any trips and visits in the near future. This will be kept under review and we will update you if this changes.

Extra-curricular activities: Eggar's Experience and all sports fixtures will not be taking place for the foreseeable future but this will be reviewed regularly. Some after school music and sport activities will be taking place operating in year group bubbles and following all relevant national guidance. More information regarding these activities will be shared over the next few weeks by the relevant curriculum leader.

Parking on site: For the health & safety of all students, staff and parents, parking on site is not permitted. The only exception to this is if we call you to come and collect your child during the school day. Please use the Park & Stride facility located in Anstey Park which provides numerous parking spaces for the safe drop-off and collection of your child. There is a footpath which runs from the sports pavilion to the Anstey gateway exit where there is an adjoining footpath leading all the way into school. The Anstey Park Access Map is located on the school's website and by clicking on the link below:

<https://www.eggars.net/site/data/attachments/P79/Park-Stride-Access-map.210773555.pdf>

Useful Links

Health & Safety: <https://schoolsweek.co.uk/read-williamsons-open-letter-to-parents-over-school-reopenings/>
www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak

Online safety: www.nationalonlinesafety.com

Learning Platforms: www.satchelone.com (Show my Homework)

www.khanacademy.org

www.thenational.academy

www.bbc.co.uk/bitesize

DfE guidance

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Helplines and websites for children and young people

If your child would like to speak with someone confidentially, there are helplines and websites specifically for them.

ORGANISATION	CONTACT INFORMATION
Shout Free, confidential support via text, available 24/7	Text SHOUT to 85258 in the UK to text with a trained crisis volunteer who'll provide active listening and collaborative problem-solving
The Mix Free confidential telephone helpline and online service that aims to find young people the best help, whatever the problem	Call 0808 808 4994 for free (11am to 11pm daily) Access the online community Email The Mix
ChildLine Confidential telephone counselling service for any child with a problem	Call 0800 1111 any time for free Have an online chat with a counsellor (9am to midnight daily) Check out the message boards
thinkNinja An app to help young people to deal with stress, anxiety etc	Search for thinkNinja app Download and install Register using your home postcode Log in using username and password

Mental Health

ORGANISATION	CONTACT INFORMATION
Mental Health Foundation Provides information and support for anyone with mental health problems or learning disabilities	Website: www.mentalhealth.org.uk
Mind A mental health charity	Phone: 0300 123 3393 (Monday to Friday, 9am to 6pm) Website: www.mind.org.uk
PAPYRUS Youth suicide prevention society	Phone: 0800 068 4141 (Monday to Friday, 9am to 10pm, and 2pm to 10pm on weekends and bank holidays) Website: www.papyrus-uk.org
Samaritans Confidential support for people experiencing feelings of distress or despair	Phone: 116 123 (free 24-hour helpline) Website: www.samaritans.org.uk
SANE Emotional support, information and guidance for people affected by mental illness, their families and carers	Website: www.sane.org.uk/support
YoungMinds A charity dedicated to children's mental health	Phone: Parents' helpline 0808 802 5544 (Monday to Friday, 9.30am to 4pm) Website: www.youngminds.org.uk
Cruse Bereavement Care Support for grief and bereavement	Phone: 0808 808 1677 (Monday to Friday, 9.30am to 5pm) Website: www.cruse.org.uk

Tutor groups and rooms

Tutor	Room	New Room	Tutors	House	Progress Leader
7AMH	G2	M3	Matthew Hardman	Austen	Debbie Davey Cathy Vickers
7SNJ	S6	M2	Nicola Jones	Spenser	
7MSM	A2	M6	Sarah Moss	Monty	
7SNE	E5	M1	Nicky Evans	Spenser	
7MMR	F1	M4	Magalie Rushmere	Monty	
7AJJ	S2	M5	Janine John	Austen	
8STC	S3	G2	Tom Cartwright	Spenser	Aaron Bufton
8SPJ	S7	G1	Paul Colburn Jackson / Rebecca Bradley	Spenser	
8MOV	F3	H2	Olivia Vale	Monty	
8AEC	S4	H3	Emma Cartwright	Austen	
8AAW	E6	E6	Alison Russell Webb	Austen	
8MCD	H1	H1	Chantelle Drakard	Monty	
8ADM	E4	E5	Darren Morrish was AMo	Austen	
8MAQ	T2	E7	Abby Quinn	Monty	
9SDHG	M3	S4	Dan Heaven Gandy	Spenser	(Louise Whiteley) Paula Balch
9AMN	MS2	S5	Melina Nicolaou was DD	Austen	
9SJC	DR2	DR2	Jackie Clarke Plus VPayne on Friday	Spenser	
9MSP	F2	F2	Sam Pratt	Monty	
9AAC	S1	S6	Alice Carter	Austen	
9ALH	M7	M7	Linda Hustler Plus CGerlach on Tuesday	Austen	
9SRC	E7	F3	Rebecca Chads & Stephanie Coombs	Spenser	
9MRB	T3	F1	Rob Bowen was AQ	Monty	
10ALS	H2	MS2	Louise Smith was JDa Plus CGerlach Wed	Austen	Richard Mann
10SRL	E2	T3	Rachel Lynch	Spenser	
10AMF	MS1	MS1	Matt Farris	Austen	
10SNW	T4	T4	Neil Waite was NDR	Spenser	
10MJB	M1	A1	Jacqui Betteridge	Monty	
10ACM	P1	P1	Chris Michael	Austen	
10SLD	M5	T2	Les Danks was MCu	Spenser	
10MKU	M4	A2	Kathryn Uffindell	Monty	
11MSK	E3	E3	Sameena Khan	Monty	Carly McCready
11MNB	IT2	IT2	Neil Brand was ASi	Monty	
11MCR	G1	E4	Chris Rowe	Monty	
11ALW	IT1	IT1	Luke Whatmough	Austen	
11ASH	H3	E2	Sarah Hopkins	Austen	
11SAR	IT3	IT3	Athene Roy Plus CGerlach on Monday	Spenser	
11SKS	E1	E1	Kate Shawyer	Mix	