



# Eggar's School

## Sports/Dance Coach

Pay Grade: D (FTE £23,703 - £26,401) Actual dependent on agreed hours

Hours: Days to be confirmed

Weeks: 39 weeks per year, term time only

Fixed term contract for one year in the first instance

We are seeking to appoint an enthusiastic and dedicated Sports/Dance Coach to support our excellent PE department and wider school with covering lessons and supporting students.

We will support the incumbent in professional and personal development as well as training if they wished to pursue a career in teaching in the future.

Please return completed application forms to [joinus@eggars.hants.sch.uk](mailto:joinus@eggars.hants.sch.uk).

No CVs will be accepted.

Deadline for applications is: 09:00 Monday 9 October; interviews thereafter.

Start Date: As soon as possible

Please note that we encourage early application and we may interview and appoint ahead of the deadline if necessary.

*Eggar's School is committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. All successful candidates will be subject to a DBS check and other relevant employment checks.*

*Encouraging every individual to belong, to aspire, to achieve*

# Welcome from Sarah Holman, Head Teacher

Thank you for your interest in the position. I would like to welcome you personally to our lovely school. We require a capable and inspiring professional to support our highly committed teaching staff. The right candidate will be self-motivated, organised and possess a passion for helping young people achieve their very best.

Eggar's is a friendly and vibrant school in the heart of Hampshire. Set in a magnificent 38-acre site, the campus is an impressive environment where students can focus on their learning and thrive in all aspects of school life. We hold firmly to our values of Belong, Aspire, Achieve and are committed to ensuring that every child is able to secure outstanding outcomes.

As a school, we have a well-established reputation for academic excellence, sporting prowess and exceptional talent in Music and the Performing Arts. We expect our students to reach their full potential across the curriculum and will help them every step of the way to be happy, confident, successful individuals ready to make a positive contribution to the world around them.

If you are interested in this position, you are very welcome to arrange a visit. Please email [joinus@eggars.hants.sch.uk](mailto:joinus@eggars.hants.sch.uk).

Shortlisted candidates will be invited to interview. Interview days provide an opportunity for applicants to find out more about the school and showcase their skills and ability. We will not always be able to reply personally to all unsuccessful applicants, but please be assured that we will take the time to read each application carefully.

Eggar's School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to a Disclosure & Barring Services check, along with other relevant employment checks. The application form is available on our website [www.eggars.net/vacancies](http://www.eggars.net/vacancies).

Yours sincerely

Sarah Holman  
Head Teacher



Job Title: Sports/Dance Coach  
Reports to: Head of PE

## PE Department

The successful candidate would be assigned a mentor within the department to support them in their role. The successful candidate will work alongside the four full time members of the department and be welcomed as part of the team. The high-quality sports facilities at the school allow the students to access a wide variety of activities across the ATP, sports hall, gymnasium, fitness suite, outdoor fitness area, hard courts, a large sports field.

## Job Description

The main purpose of the role is:

- Supervise Dance and core PE classes ranging from Year 7 to Year 11 in a variety of activities flexible to your confidence and expertise.
- To support the extra-curricular and after-school sports provision of the department based on your expertise.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their full potential.
- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
- When not working in PE time maybe used to support other curriculum areas.
- Establish and maintain constructive relationships with students.
- Assist with school trips, events, duties and activities.
- Monitor the needs and behaviour of students, and report these to relevant staff where appropriate.
- Assist staff with creating and maintaining displays throughout the school.
- Be a good role model to students in terms of behaviour and attitude.
- Advise, demonstrate, and assist in the safe and effective use of specialist equipment and resources.

## Sports/Dance Coach Person Specification

Attributes	Essential	Desirable	Assessment Method
Qualification and Professional Development		Two or more GCSEs at grades 9 to 3 or equivalent, including English and Maths.  First aid training.  Safeguarding training.	Application

		<p>A degree in a relevant field or other relevant qualification.</p> <p>Coaching qualifications in any activity</p>	
<b>Experience</b>	<p>Effective oral and written communication skills.</p> <p>Demonstrable levels of numeracy and literacy.</p> <p>Excellent communication skills.</p> <p>Effective problem-solving skills.</p> <p>The ability to remain calm under pressure and be resilient.</p> <p>The ability to be proactive in seeking solutions.</p>	<p>Experience as either a dancer or dance teacher/instructor</p> <p>Experience of working with 11-16 year old people in a sports/gymnastics teaching capacity</p> <p>Evidence of any CPD carried out applicable to the post of working with young people or in a sports context</p> <p>Experience of record keeping and monitoring.</p> <p>Experience of working in an educational environment.</p> <p>Good organisational skills and time management.</p> <p>Experience working with children and young people with additional needs.</p> <p>The ability to work with students in a professional manner.</p> <p>Evidence of a strong understanding of safeguarding and Child Protection</p>	Application
<b>Knowledge</b>	.	Knowledge of legislation and statutory guidance	Application

		<p>Knowledge of areas of legislation relevant to child protection and safeguarding.</p> <p>Knowledge of relevant school policies</p>	
<b>Personal Specification</b>	<p>Able to work independently but also as part of a team.</p> <p>Punctual and professional.</p> <p>Able to maintain successful working relationships with colleagues.</p> <p>Reliable and able to be flexible in their approach to work.</p> <p>Positive and engaging.</p> <p>Able to plan and take control of situations.</p> <p>Capable of handling demanding workload and successfully prioritising work.</p> <p>Empathetic to those who face barriers to their learning.</p> <p>Patient with students who take longer to understand information.</p> <p>Flexible and energetic approach</p>	<p>Demonstrate a passion and interest for PE and Dance</p> <p>Ability to demonstrate developed interpersonal and communication skills</p> <p>Dedicated to their practice.</p>	Application and interview
<b>Equalities and Diversity</b>	Strong understanding of equalities and diversity		Application interview

## Salary

The salary payable for this position is on a pro-rata basis from the FTE. Days and hours are to be discussed for 39 weeks per year. The salary payable will be between £23,703 and £26,401 full time equivalent. Actual salary is dependent on hours.

## Equality and Inclusion

British and European law states that a person cannot be employed to this post if they do not have permission to live and work in the United Kingdom.

## Staff Benefits at Eggars's School

Eggars's School enjoys a supportive work environment and offers staff a number of benefits:

- Free on-site parking.
- Tea and coffee provided free of charge.
- Employer contributions to the Hampshire Local Government Pension Plan.
- Access to a free and confidential counselling support line and face to face sessions.
- Free eye tests every 2 years if a DSE user, and a set payment towards the cost of glasses if, as a result of the eye test, it is considered necessary by the optician that glasses be worn for display screen work.
- Travel/mileage reimbursement for business reasons.
- Good news Friday All Staff Briefings with breakfast.

## Data Protection Act 2018

You will be responsible for ensuring that workplace responsibilities such as confidentiality, treatment of personal information and records management are carried out in compliance with the requirements of the Data Protection Act 2018 and the Employment Practices Data Protection Code 2002.

## Disclosure & Barring Certificate

Successful applicants will be required to complete a Disclosure & Barring Certificate application, together with other pre-employment checks.

All shortlisted candidates will be subject to online and social media checks.

## Application Procedure

Applicants should complete an application form in full before your application can be considered. It is available to download from our website [www.eggars.net](http://www.eggars.net) Please submit your application so that it is received no later than the closing date and time.

Eggars's School   London Road   Holybourne   Alton   Hampshire   GU34 4EQ

FAO: HR Officer

E: [joinus@eggars.hants.sch.uk](mailto:joinus@eggars.hants.sch.uk)

## Application Form Completion

Please ensure that the application form is fully completed, including the Equality Monitoring Form. Two referees must be supplied, as indicated on the application form. Please indicate on the form where you saw the post advertised.

## Receipt of Application

Applications are acknowledged (by email whenever possible) within three working days of receipt. If you do not receive an acknowledgement within this time, please contact us immediately.

*Applicants should be aware that where roles are exposed to hazardous risks, risk assessments are undertaken, and control measures are put into place where possible.*

## Sports/Dance Coach Job Hazard Assessment

### Job Specific Information

The following information highlights hazards related to the role that could pose a risk to the post holder. Applicants should be aware that where roles are exposed to hazardous risk, risk assessments are undertaken, and control measures are put into place where possible.

### Manual Handling

The types of manual handling operation involved in this role are:	Objects
The above manual handling operations are required on the following basis:	Infrequent
The weights involved in these manual handling operations are likely to be:	Up to 5kg

### Display Screen Equipment

This role will require the post holder to be a Display Screen Equipment user and will involve the use of:	A desktop computer
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### Job Characteristics

This role involves working with children and young people:	Between 11 and 16 years of age
This role also has potential to involve:	Verbal abuse and/or aggression and this is likely on an infrequent basis

### Work Environment

This role is carried out in an environment which involves:	Lone working on occasions
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