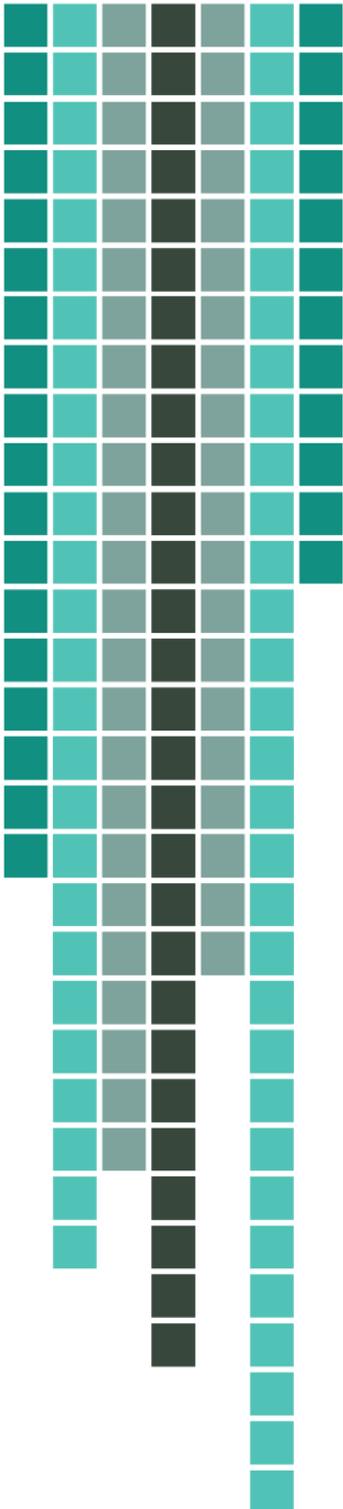


Eggar's School

Charging Policy



Reviewer	Janice Finnimore
Review date	March 2019
New review date	March 2022

What we charge for

Eggar's is an Academy whose main purpose is to provide a free education for all students. Nevertheless from time to time additional activities are identified which can enhance the education process. These optional extras can only be undertaken if they are supported through an additional charge. Under the 1996 Education Act it is permissible to charge for such activities in defined circumstances. Chargeable items are:

- All board and lodging costs on residential visits.
- Activities wholly or mainly outside hours which are not part of the National Curriculum, statutory Religious Education, or in preparation for a prescribed public examination.
- Ties (including ties loaned to a student from Reception which are not returned within reasonable time).
- Replacement locker keys and/or security fobs (these monies are refunded on return of the key and/or fob at the end of their term of use).
- Books, materials and equipment which supports, but is not required for, the teaching of the National Curriculum or statutory Religious Education. Subject to the Head Teacher's approval, parents may be asked to contribute to the cost of purchasing additional books and materials to aid student learning.
- Resources provided as a convenience to students, for example stationery and water bottles.
- The cost of any student taking a re-sit public examination if preparation lessons are not attended.
- Lettings - the school will make its facilities available to outside users at a charge of at least the cost of providing the facilities. A re-charge will be made for the usage of the school's Hirer's insurance. The scale of charges will be determined annually by the Finance & Personnel Committee.
- Transport - children who meet Hampshire County Council's criteria are entitled to free transport to and from school. The school organises privately hired coaches for out-of-catchment children. Parents/Guardians who choose to send their children on these coaches bear the total expense for the seat. Financial assistance is not available for these privately hired coaches.
- Year 11 Easter revision classes.

What we do not charge for

- Examination entries, except where:
 - The school has not prepared students for the examination in the year for which the entry is made.
 - A student has failed, without considerable cause, to complete the requirements of the examination.
 - A student has failed to attend the examination without good reason.
- Books, materials, equipment, instruction or incidental transport provided in connection with the National Curriculum, statutory Religious Education, or in preparation for the prescribed public examinations or courses taught at the school.

What we will do

- Request voluntary contributions from parents for school activities in or out of school for which compulsory charges cannot be levied. No student will be excluded because they are unable or unwilling to make a voluntary contribution. Therefore, when contributions are requested, parents in receipt of certain benefits* or in extenuating circumstances will be given the opportunity to apply for financial assistance, in a confidential manner. Parents will be asked, in the first instance, to contribute half the cost. The final contribution to be at Head Teacher discretion. However, the school reserves the right to cancel the activity if the costs cannot be covered, in which instance the contributions will be refunded.

- Request voluntary contributions from parents towards the cost of their child choosing to re-take a public examination.
- Include a contribution towards the cost of supply/cover staff who attend school trips, which do not provide education which is part of the National Curriculum, part of a syllabus for an examination, or part of Religious Education.
- Seek payment from parents or guardians for damage or loss of school property caused wilfully or negligently by their children.
- Seek payment from parents or guardians for damage or loss to school coaches caused wilfully or negligently by their children.
- Encourage general fundraising to support the school / charities through the Parent Teacher Association, school concerts, non-uniform days and House activities.
- Delegate the charging of food and drink available from the school canteen to our catering supplier. Free School Meals are available for eligible students.
- Delegate to the Head Teacher and Chair of Governors the determination of any individual case arising from the implementation of this policy.
- Request a general contribution from parents (to be Gift Aided where possible).

Music and transport

- The school reserves the right to withdraw a student from the music timetables or from the privately hired coaches if the necessary contract is not returned to the school office prior to the provision of lessons/service, or if there is a default in payment.

School minibuses

- The School may charge for the direct costs only of transportation of the school's students, staff or parents in the school minibuses, as per the terms of their permits, issued under Section 19 of the Transport Act 1985.

** Charges will be remitted in compliance with legal requirements for students defined as eligible.*